



**CITY OF ALBANY
POSITION INFORMATION
BUILDING SURVEYOR TECHNICIAN**

POSITION: Building Surveyor Technician

LOCATION: Development Services
North Road Administration Building, Albany WA

DATE: July 2019

Should the City receive a number of suitable applicants for this role a talent pool may be created for use for future ongoing and temporary roles. This pool is valid for a period of up to 12 months.

CONDITIONS OF EMPLOYMENT:

Agreement: City of Albany Collective Enterprise Agreement 2016

Status: Permanent, Full Time Employment

Salary: Level 6.1 to 7.1 (\$74,101.16 - \$81,028.50 per annum) dependent on skills and experience

Ordinary Hours: 152 hours per 4 weekly cycle, to be worked Monday to Friday between the hours of 7.00am and 6.00pm

Variable work arrangements: Variable work arrangements are available in negotiation with team supervisors/managers as described in Clause 25 of the City of Albany Collective Enterprise Agreement 2016 and in accordance with the organization's customer service requirements;

Annual Leave: 4 weeks paid annual leave each year (pro rata)
17.5% leave loading

Long Service Leave: Available after 7 years of service in accordance with the Regulations.

Other Leave: The Officer is entitled to:
a) Personal leave;
b) Compassionate leave; and
c) Parental leave
as set out in and in accordance with the City of Albany Collective Enterprise Agreement 2016

Superannuation: Council will contribute, on a monthly basis, to a superannuation fund, or funds meeting all legal and statutory requirements an amount equal to 9.5% of the annual salary of the officer (as adjusted from time to time). This contribution by the Local Government is inclusive of any Superannuation Guarantee Charge (as defined in the Superannuation Guarantee (Administration) Act 1992) and the Superannuation Guarantee Charge Act 1992 payable by the Local Government in respect of the Officer.

Probationary Period: 3 months as per City of Albany Collective Enterprise Agreement 2016.

Medical: Appointment is subject to a pre-employment medical declaration

Federal Police Clearance: Appointment is subject to a satisfactory federal police clearance

***For further enquiries, please contact Dennis Koster, Coordinator Building Services on
(08) 6820 3065.***



**CITY OF ALBANY
KEY SELECTION CRITERIA
BUILDING SURVEYOR TECHNICIAN**

APPLY ON LINE FOR THIS VACANCY AT www.albany.wa.gov.au

PLEASE ONLY ADDRESS THE SELECTION CRITERIA BELOW, NOT THE CRITERIA AS LISTED IN THE POSITION DESCRIPTION

Within your application, please tell us about your previous experience in a similar role addressing the selection criteria below (refer to point 1 under "Completing your Application" on the 'Advice for the Prospective Applicants' page of this information pack.)

Selection Criteria:

- Demonstrates excellent interpersonal skills and builds productive relationships with people at all levels within and outside the team.
- Highly developed organisation and time management skills.
- Demonstrated ability to work in a multi-skilled team environment, and willingness to develop skills or a general understanding of the roles of Planning, Engineering, and Environmental Health areas.
- Sound knowledge of legislation relevant to development control e.g. Building Act and Regulations, Codes, Local Government Act, Local laws and Standards, etc.
- Minimum Building Surveyor Technician qualifications issued by the Building Commission of Western Australia and 4 years work experience.