



## **CITY OF ALBANY POSITION INFORMATION CIVIL SUPERVISOR - CORRECTIVE MAINTENANCE**

**POSITION:** Civil Supervisor – Corrective Maintenance

**LOCATION:** Infrastructure, Development & Environment / Operations Team  
Mercer Road Depot.

**DATE:** May 2025

*Should the City receive a number of suitable applicants for this role a talent pool may be created for use for future ongoing and temporary roles. This pool is valid for a period of up to 12 months.*

### **CONDITIONS OF EMPLOYMENT:**

**Agreement:** City of Albany Industrial Agreement 2023

**Status:** Permanent, Full Time Employment

**Salary:** Level 6.1 to 6.4 (\$87,465.25 - \$ 93,043.71 per annum) dependant on skills, qualifications and experience.

**Ordinary Hours:** 152 hours per 4 weekly cycle, to be worked Monday to Friday between the hours of 6.00am and 6.00pm

**Variable work arrangements:** Variable work arrangements are available in negotiation with team supervisors/managers and in accordance with the organisation's customer service requirements

**RDO:** 9 days per 2-week period *Note: Ordinary hours will generally be worked as 8.5 hours for 8 days, 8 hours for one day and 1 Rostered Day Off in any 2-week period.*

**Annual Leave:** 4 weeks paid annual leave each year (pro rata)  
17.5% leave loading

**Long Service Leave:** Available after 7 years of service in accordance with the Regulations.

**Other Leave:** The Officer is entitled to:  
a) Personal leave;  
b) Compassionate leave; and  
c) Parental leave

**Superannuation:** The City will contribute superannuation payments to a fund/s meeting an amount equal to the Superannuation Guarantee as per the Superannuation Guarantee (Administration) Act 1992 and the Superannuation Guarantee Charge Act 1992.

**Probationary Period:** 3 months.

**Medical:** Appointment is subject to a pre-employment medical declaration.

**Federal Police Clearance:** Appointment is subject to a satisfactory federal police clearance.

***For further enquiries, please contact Alwyn Grove, Civil Maintenance Coordinator  
on (08) 6820 3278 or [alwyn.grove@albany.wa.gov.au](mailto:alwyn.grove@albany.wa.gov.au).***



**CITY OF ALBANY  
KEY SELECTION CRITERIA  
CIVIL SUPERVISOR - CORRECTIVE  
MAINTENANCE**

**APPLY ONLINE FOR THIS VACANCY AT [www.albany.wa.gov.au](http://www.albany.wa.gov.au)**

**PLEASE ONLY ADDRESS THE SELECTION CRITERIA BELOW, NOT THE CRITERIA AS LISTED IN THE POSITION DESCRIPTION**

Within your application, please tell us about your previous experience in a similar role addressing the selection criteria below (refer to point 2 under "Completing your Application" on the '*Advice for the Prospective Applicants*' page of this information pack.)

**KEY SELECTION CRITERIA**

- Experience supervising civil works teams, coordinating daily activities, and delivering maintenance across multiple sites to required standards.
- Ability to lead and support staff, manage performance, and foster a safe, productive, and team-oriented work environment.
- Sound knowledge of civil construction practices, sequencing, and the ability to interpret and apply technical drawings and specifications.
- Well-developed communication skills to liaise effectively with internal teams, contractors, service authorities, and members of the public.
- Strong understanding of WHS requirements, with experience promoting safe work practices, identifying risks, and ensuring compliance on work sites.