



## CITY OF ALBANY POSITION INFORMATION TECHNICAL OFFICER – ASSETS

**POSITION:** Technical Officer - Assets

**LOCATION:** Infrastructure, Development & Environment /Engineering Team  
39 Mercer Road, Walmsley

**DATE:** May 2025

*Should the City receive a number of suitable applicants for this role a talent pool may be created for use for future ongoing and temporary roles. This pool is valid for a period of up to 12 months.*

### CONDITIONS OF EMPLOYMENT:

**Agreement:** City of Albany Industrial Agreement 2023

**Status:** Temporary, Full-Time Employment (12 months with the possibility of extension) (Part-Time 0.6 FTE considered for the right applicant)

**Salary:** Level 5.1 to 5.4 (\$80,779.69 - \$84,782.27 per annum dependent on skills, qualifications and experience)

**Ordinary Hours:** 152 hours per 4 weekly cycle, to be worked Monday to Friday between the hours of 7.00am and 6.00pm

**Annual Leave:** 4 weeks paid annual leave each year (pro rata)  
17.5% leave loading

**Long Service Leave:** Available after 7 years of service in accordance with the Regulations.

**Other Leave:** The Officer is entitled to:  
a) Personal leave;  
b) Compassionate leave; and  
c) Parental leave

**Superannuation:** The City will contribute superannuation payments to a fund/s meeting an amount equal to the Superannuation Guarantee as per the Superannuation Guarantee (Administration) Act 1992 and the Superannuation Guarantee Charge Act 1992.

**Probationary Period:** 3 months.

**Medical:** Appointment is subject to a pre-employment medical declaration

**Federal Police Clearance:** Appointment is subject to a satisfactory federal police clearance

***For further enquiries, please contact Bri Aris, Team Leader – Asset Management  
on (08) 6820 3977.***



## **CITY OF ALBANY KEY SELECTION CRITERIA TECHNICAL OFFICER – ASSETS**

**APPLY ONLINE FOR THIS VACANCY AT [www.albany.wa.gov.au](http://www.albany.wa.gov.au)**

**PLEASE ONLY ADDRESS THE SELECTION CRITERIA BELOW, NOT THE CRITERIA AS LISTED IN THE POSITION DESCRIPTION**

Within your application, please tell us about your previous experience in a similar role addressing the selection criteria below (refer to point 2 under “Completing your Application” on the ‘*Advice for the Prospective Applicants*’ page of this information pack.)

### **KEY SELECTION CRITERIA**

- Demonstrated ability to use time effectively, set priorities, plan and organise your work schedule to meet agreed deadlines.
- Demonstrated ability to influence others and build productive relationships through strong written and verbal communication.
- Demonstrate a high level of competency with a range of specialist software and apps in a professional environment. Preferably GIS, survey, business management and/or asset management software.
- An interest and some familiarity with technical equipment such as specialised cameras, drone, and/or survey gear.
- Demonstrated experience and understanding of what is required to work safely in the field, particularly around roads and other civil infrastructure.
- A tertiary or diploma level qualification with relevant experience in a civil engineering environment, or less formal qualifications with specialised skills and experience sufficient to perform at this level.