



**CITY OF ALBANY
POSITION INFORMATION
CIVIL ENGINEERING OFFICER - ASSETS**

POSITION: Civil Engineering Officer - Assets

LOCATION: Infrastructure, Development & Environment / Asset Management
Mercer Road

DATE: April 2024

Should the City receive a number of suitable applicants for this role a talent pool may be created for use for future ongoing and temporary roles. This pool is valid for a period of up to 12 months.

CONDITIONS OF EMPLOYMENT:

Agreement: City of Albany Above Award Policy – Municipal Employees and Municipal Employees (Western Australia) Award 2021

Status: Permanent/Full Time

Salary: Level 7.1 to 7.4 (\$88,002.98 - \$92,586.52 per annum) dependent on skills, knowledge and experience.

Ordinary Hours: 152 hours per 4 weekly cycle, to be worked Monday to Friday between the hours of 7.00am and 6.00pm

RDO: 9 days per 2-week period *Note: Ordinary hours will generally be worked as 8.5 hours for 8 days, 8 hours for one day and 1 Rostered Day Off in any 2-week period.*

Annual Leave: 4 weeks paid annual leave each year (pro rata)
17.5% leave loading

Long Service Leave: Available after 7 years of service in accordance with the Regulations.

Other Leave: The Officer is entitled to:
a) Personal leave;
b) Compassionate leave; and
c) Parental leave

Superannuation: The City will contribute superannuation payments to a fund/s meeting an amount equal to the Superannuation Guarantee as per the Superannuation Guarantee (Administration) Act 1992 and the Superannuation Guarantee Charge Act 1992.

Probationary Period: 3 months.

Medical: Appointment is subject to a pre-employment medical declaration

Federal Police Clearance: Appointment is subject to a satisfactory federal police clearance

***For further enquiries, please contact Brianna Aris Team Leader Asset Management
on (08) 6820 3977.***



**CITY OF ALBANY
KEY SELECTION CRITERIA
CIVIL ENGINEERING OFFICER - ASSETS**

APPLY ONLINE FOR THIS VACANCY AT www.albany.wa.gov.au

PLEASE ONLY ADDRESS THE SELECTION CRITERIA BELOW, NOT THE CRITERIA AS LISTED IN THE POSITION DESCRIPTION. TO BE CONSIDERED FOR INTERVIEW YOU MUST ADDRESS THE BELOW CRITERIA

Within your application, please tell us about your previous experience in a similar role addressing the selection criteria below (refer to point 2 under "Completing your Application" on the 'Advice for the Prospective Applicants' page of this information pack.)

KEY SELECTION CRITERIA

- Demonstrated ability to provide civil engineering advice and support in a previous role.
- Proven ability to prepare request for quote and tenders in an engineering or infrastructure asset management environment.
- Proven knowledge of asset management fundamentals and how they apply in a Local Government.
- Demonstrated experience in the use of Asset Management software and/or in the use of GIS software.
- A tertiary or diploma level qualification with relevant experience in either Asset Management, GIS or a Civil Engineering or less formal qualifications with specialised skills and experience relevant to this role.