



**CITY OF ALBANY  
POSITION INFORMATION  
TECHNICAL OFFICER BUILDING**

**POSITION:** Technical Officer Building

**LOCATION:** Infrastructure Development and Environment Directorate  
Engineering & Sustainability Team  
Asset Management

**DATE:** September 2024

*Should the City receive a number of suitable applicants for this role a talent pool may be created for use for future ongoing and temporary roles. This pool is valid for a period of up to 12 months.*

**CONDITIONS OF EMPLOYMENT:**

**Agreement:** City of Albany Industrial Agreement 2023

**Status:** Permanent Full Time Employment

**Salary:** Level 6.1 to 6.4(\$87,465.25 to 93,043.71 per annum)

**Ordinary Hours:** 152 hours per 4 weekly cycle, to be worked Monday to Friday between the hours of 6.00am and 6.00pm

**Variable work arrangements:** Variable work arrangements are available in negotiation with team supervisors/managers and in accordance with the organisation's customer service requirements.

**Annual Leave:** 4 weeks paid annual leave each year (pro rata)  
17.5% leave loading

**Long Service Leave:** Available after 7 years of service in accordance with the Regulations.

**Other Leave:** The Officer is entitled to:  
a) Personal leave;  
b) Compassionate leave; and  
c) Parental leave

**Superannuation:** The City will contribute superannuation payments to a fund/s meeting an amount equal to the Superannuation Guarantee as per the Superannuation Guarantee (Administration) Act 1992 and the Superannuation Guarantee Charge Act 1992.

**Probationary Period:** 3 months.

**Medical:** Appointment is subject to a pre-employment medical declaration.

**Federal Police Clearance:** Appointment is subject to a satisfactory federal police clearance

***For further enquiries, please contact Brianna Aris Team Leader Asset Management on (08) 6820 3977.***



**CITY OF ALBANY  
KEY SELECTION CRITERIA  
TECHNICAL OFFICER BUILDING**

**APPLY ON LINE FOR THIS VACANCY AT [www.albany.wa.gov.au](http://www.albany.wa.gov.au)**

**PLEASE ONLY ADDRESS THE SELECTION CRITERIA BELOW, NOT THE CRITERIA AS LISTED IN THE POSITION DESCRIPTION**

Within your application, please tell us about your previous experience in a similar role addressing the selection criteria below (refer to point 2 under "Completing your Application" on the 'Advice for the Prospective Applicants' page of this information pack.)

**KEY SELECTION CRITERIA**

- Proven excellent project management skills in a construction or maintenance environment. Including identifying, analysing and resolving problems.
- Demonstrated experience in costing works, preparing and managing construction and/or maintenance budget.
- Strong capability in negotiating with contractors and communicating with other stakeholders for positive outcomes.
- Understanding of maintenance scheduling and condition assessment methodology specifically with building and other structures.
- Tertiary qualification or building trade certificate and/or relevant experience in project or contract management.