



## CITY OF ALBANY POSITION INFORMATION SWIMMING INSTRUCTOR

**POSITION:** Swimming Instructor  
**LOCATION:** Albany Leisure and Aquatic Centre  
Barker Road, Albany WA 6330  
**DATE:** December 2024

*Should the City receive a number of suitable applicants for this role a talent pool may be created for use for future ongoing and temporary roles. This pool is valid for a period of up to 12 months.*

### **CONDITIONS OF EMPLOYMENT:**

**Agreement:** City of Albany Industrial Agreement 2023  
**Status:** Casual Employment Opportunities  
**Salary:** Level 2.1 \$37.4167 per hour.  
**Ordinary Hours:** Monday to Sunday between the hours of 5.30am and 9.00pm with a minimum 1.5-hour shift.  
**Superannuation:** The City will contribute superannuation payments to a fund/s meeting an amount equal to the Superannuation Guarantee as per the Superannuation Guarantee (Administration) Act 1992 and the Superannuation Guarantee Charge Act 1992.  
**Medical:** Appointment is subject to a pre-employment declaration  
**Federal Police Clearance:** Appointment is subject to a satisfactory federal police clearance  
**Working with Children:** Appointment is subject to a valid Working with Children Card from WA Government

***For further enquiries, please contact Carmen Kinsella, Swim School Supervisor at Carmen.kinsella@albany.wa.gov.au or on 6820 3420.***



**CITY OF ALBANY  
HOW TO APPLY  
SWIMMING INSTRUCTOR**

**APPLY ON LINE FOR THIS VACANCY AT [www.albany.wa.gov.au](http://www.albany.wa.gov.au)**

Within your application, please provide a **covering letter** of no more than two pages and an up-to-date **resume** telling us about your previous experience in similar roles.

**To be considered for interview - your cover letter must clearly address how you meet the key points outlined below.**

Your cover letter must also cover the following information:

- Sound verbal communication skills and the ability to communicate regularly with students and their parents to ensure understanding and awareness of progress.
- Physically fit and be able to perform relevant manual lifting tasks.
- Any relevant qualifications or enrolment including:
  - Austswim certificate or equivalent.
  - CPR certificate
  - Provide First Aid Certificate
- Ability to obtain a National Police Clearance and Working with Children Check