



**CITY OF ALBANY
POSITION INFORMATION
SWIMMING INSTRUCTOR POOL**

POSITION: Swimming Instructor
LOCATION: Albany Leisure and Aquatic Centre
Barker Road, Albany WA 6330
DATE: September 2024

Should the City receive a number of suitable applicants for this role a talent pool may be created for use for future ongoing and temporary roles. This pool is valid for a period of up to 12 months.

CONDITIONS OF EMPLOYMENT:

Agreement: City of Albany Industrial Agreement 2023
Status: Casual Employment Opportunities
Salary: Level 2.1 (\$37.4167 per hour, dependent on skills, knowledge and experience)
Ordinary Hours: Monday to Sunday between the hours of 5.30am and 9.00pm with a minimum 1.5-hour shift.
Superannuation: The City will contribute superannuation payments to a fund/s meeting an amount equal to the Superannuation Guarantee as per the Superannuation Guarantee (Administration) Act 1992 and the Superannuation Guarantee Charge Act 1992.
Medical: Appointment is subject to a pre-employment declaration
Federal Police Clearance: Appointment is subject to a satisfactory federal police clearance
Working with Children: Appointment is subject to a valid Working with Children Card from WA Government

For further enquiries, please contact Carmen Kinsella, Swim School Supervisor at Carmen.kinsella@albany.wa.gov.au or on 6820 3400.



CITY OF ALBANY HOW TO APPLY SWIMMING INSTRUCTOR POOL

APPLY ON LINE FOR THIS VACANCY AT www.albany.wa.gov.au

Within your application, please provide a **covering letter** of no more than two pages and an up-to-date **resume** telling us about your previous experience in similar roles.

To be considered for interview - your cover letter must clearly address how you meet the key points outlined below.

Your cover letter must also cover the following information:

- Sound verbal communication skills and the ability to communicate regularly with students and their parents to ensure understanding and awareness of progress.
- Physically fit and be able to perform relevant manual lifting tasks.
- Any relevant qualifications or enrolment including:
 - Austswim certificate or equivalent.
 - CPR certificate
 - Provide First Aid Certificate
- Ability to obtain a National Police Clearance and Working with Children Check